

Suffolk County Board of Ethics

Minutes of Meeting Held on

September 17, 2014

Office of the Board of Ethics

3500 Sunrise Highway, Room 364, Great River, New York 11739

Meeting: *Board Members present:* Robin Long, Linda Spahr, Richard Halverson and Dennis O'Doherty. Heather Palmore arrived at 6:20 p.m. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, Board Secretary, taking minutes.

Ascertainment of Quorum: The meeting was called to order at 6:05 p.m. by Chairperson, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Dennis O'Doherty, seconded by Richard Halverson, to adopt the agenda. Upon a vote being taken, motion was approved (4-0-0).

A motion was made by Robin Long, seconded by Linda Spahr, to add C-002-2014 to the Executive Session agenda. Upon a vote being taken, motion was approved (4-0-0).

Adoption of Minutes: A motion was made by Linda Spahr, seconded by Robin Long, to adopt the minutes of the September 3, 2014 Board Meeting. Upon a vote being taken, motion was approved (4-0-0).

Public Session: Robin Long opened Public Session. No members of the public were present and no written testimony was submitted. Robin Long closed public session.

Chair Report: The public hearings for I.R. 1658 and I.R. 1726 were tabled. Robin Long and the Executive Director, Samantha Segal, have an appointment with Legislator Stern, Chair of Ways and Means to review the Board's testimony submission.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- Legislative Training and IT Department Training;
- Training Outreach: Civil Service, Probation and Health;
- Training Research: Commissions and Boards;
- IT: Prototype Self-Certifying Ethics Training Program;
- Financial Disclosure Review: Approx. 100 letters for Questions 2, 5, 11 and 22, approx. 150 incompletes (no-reply/no-forwarding email request sent to DoIT);
- Website ADA Compliance;
- Ethics by Poster Series: Financial Disclosure Filing Deadline and Advisory Opinion Requests.

Executive Session: At 6:30 p.m. a motion was made by Robin Long, seconded by Richard Halverson to go into Executive Session for the purpose of discussing ongoing confidential matters pertaining to two Advisory Opinion Updates, two Ethics Violation Complaints, and one HR Employee Matter in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (5-0-0).

During Executive Session the Board discussed AO-2014-10 and AO-2014-11 and, voted on reasonable cause of C-005-2014 (0-5-0), and voted on C-002-2014 (0-5-0).

At 12:05 p.m. motion was made by Robin Long, seconded by Heather Palmore to close Executive Session. Upon a vote being taken, motion was approved (5-0-0).

New Business: None.

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The next meeting of the Board will be held on October 1, 2014 at 9:30 a.m.

There being no further business, a motion was made by Heather Palmore, seconded by Dennis O'Doherty to adjourn the meeting. Upon a vote being taken, motion was approved (5-0-0) (7:15 p.m.).